

***We are updating our mailing list...***

Beginning in the Fall of 2003, we will no longer be sending out a hard copy of LCTTP schedules and fliers to the entire campus.

If you would like to continue receiving a hard copy of the Libraries, Computing & Technology Training Program Schedule, email [LCTTP@msu.edu](mailto:LCTTP@msu.edu) with your name and address to request a hard copy.

Thank you. We look forward to hearing from you and continuing to serve your educational needs.

Libraries, Computing & Technology

**LCTTP**

Training Program



## LCTTP List Serv

**Sign Up  
Today**

We are happy to announce that Libraries, Computing & Technology Training Program (LCTTP) has created an electronic list service. If you would like to subscribe to the LCTTP ListServ and receive electronic updates please send an email to:

[listserv@list.msu.edu](mailto:listserv@list.msu.edu)

with the following command in the **Subject AND Body** of the email:

SUBSCRIBE LCTTP FirstName LastName

(Please note that this is an example and the FirstName, LastName was used in place of your name.)

It is recommended that you remove any backgrounds and/or signatures that you may have applied to your email package to reduce email errors.

Once you have subscribed, you will be sent a confirmation message and you will need to reply to that message according to the instructions given in order to complete your subscription.

When this has been completed you will begin to receive electronic notification of LCTTP classes allowing you to quickly access schedules, fliers, and announcements of newly created classes as they become available.

If you have questions or need additional help, please call (517) 355-4500, ext. 171.